



Visa Information Sheet

Appointments must be booked via the website: <https://www.swiss-visa.ch>. It is **not** possible to register applications for D-visas online.

The decision falls within the competence of the relevant [Cantonal Migration Offices in Switzerland](#) and can take up to 12 weeks.

Every person must register with the competent immigration authority within 14 days after arrival in Switzerland.

Additional documents might be required by the competent Cantonal Migration Office.

List of the required documents

- 3x visa application form D, duly completed and originally signed (signed by both parents for minors)
- original and 3 copies of the passport (identity page with signature), must be valid for at least three months beyond the planned entry, have been issued within the previous ten years and contain at least two empty pages
- 3 recent pictures with a plain light-coloured background according to the [guidelines](#) (do not attach them to the application form)
- 2 copies of previous Schengen visa
- legalized copy of the marriage certificate, translated into the relevant Swiss national language, civil status document and translation must contain an Apostille (original and 1 copy)
- legalized copy of the birth certificate, translated into the relevant Swiss national language, civil status document and translation must contain an Apostille (original and 1 copy)
- 2 copies of the Swiss residence permit, Swiss passport or Swiss identity card of the husband/wife (*fiancé/fiancée*) in Switzerland
- reference from the Ministry of Internal Affairs regarding criminal liability not older than six (6) months and its certified translation into the relevant Swiss language (original and 1 copy)
- residence certificate with a certified translation into the relevant Swiss national language (original and 1 copy) [*residence permit not sufficient*]
- consult the Embassy regarding eventual visa processing fees to be paid

General information and remarks

The visa application and documents must be submitted personally by the applicant from Monday to Thursday, 09.00 to 12.00 by appointment. Children up to 12 years do not need a separate appointment. Note that the visa application shall be accepted only as a completed file with all necessary documentation.

The Embassy does not cooperate with external agencies and service provider. On our homepage www.eda.admin.ch/baku you will find the application form and information sheet.