



Marriage to be performed in Switzerland

09.02.2022

Documents to submit in person to your Swiss representation

- Request to have a marriage performed

For Swiss citizens:

- original certificate of current residence
- valid passport or identity card

For Bangladesh citizens:

- Full Birth Certificate or Extract from the Birth Register

The birth certificate must be issued by the competent local authorities of the place of birth. Date of registration, volume, page, and serial number of the register have to be mentioned on the certificate or extract. The document must not be older than six months and issued on official letterhead paper normally used by the competent local authority i.e. Chairman of Union Parishad (Union Council) or Ward Commissioner, or Municipal Committee / Municipal Corporation.

Note: For late registrations, additional documents may be requested.

- Unmarried Certificate / Marital Status Certificate from Bangladesh

This document must not be older than six months, and must be issued by the competent local authority (Chairman of Union Parishad, or Ward Commissioner, or Municipal Committee, or Municipal Corporation) of the birthplace or that of the latest residence of the applicant in Bangladesh. It should mention the applicant's civil status (single/divorced/widowed) until the date of the marriage.

➔ An affidavit alone is not sufficient, and will not be accepted by the Embassy.

- Nationality Certificate: The document must be issued by the competent local authority

- Domicile Certificate: The document must be issued by the competent local authority

- Copy of passport of all concerned persons

- If the person living in Switzerland is divorced (divorce outside of Bangladesh), 2 copies of the divorce certificate

- If the person in Switzerland is not Swiss, a copy of the residence permit

- hand-drawn map of the home address of the person residing in Bangladesh

- Divorce Documents (only if a former marriage was divorced)

The following papers, issued by the competent authorities, are part of a unilateral divorce procedure:

- Original Nikah Nama of former marriage (in Bangla)
- Original Notice of Divorce (in English)
- Original Arbitration (in Bangla & English)
- Original Talak Nama (in Bangla & English), also called Talak-E-Tofweez

- Divorce Certificate (in English)
- Marital Status Certificate (for the period between divorce and new marriage)

The following papers, issued by the competent authorities, are part of a mutual divorce procedure:

- Original Nikah Nama of former marriage (in Bangla)
- Divorce Certificate (in English)
- Affidavit, signed by ex-husband and ex-wife
- Marital Status Certificate (for the period between divorce and new marriage)

Please submit in addition two copies of all the above-mentioned documents.

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

For any joint children who are not yet entered in the Swiss civil status register:

- original birth certificate establishing who the parents are
- original official decree establishing filiation or recognition of paternity
- original certificate of current residence
- valid passport or identity card

For any joint children who are entered in the Swiss civil status register:

- copy of their birth certificate
- copy of their valid passport or identity card

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

The application for the marriage preparation must be filled out and signed by you personally at the embassy during the appointment. Your name after marriage will be determined during your appointment at the Embassy. For more information, please contact the Civil Registry Office in Switzerland directly to inquire about options.

With application to take residence in Switzerland

- 3x original 'D' visa application forms (duly filled out and signed)
- 3 recent passport photos
- 2x Proof of language skills (A1) or proof of registration for language training to be handed over at the future place of residence in Switzerland (German, French, Italian), Further information available on: <https://www.fide-info.ch/en/sprachnachweise>
- 3 copies of your and of your fiancées passport
- original passport

Translation

Documents that are not in English must be translated.

Thorough verification

Usually the competent authority in Switzerland will ask for a verification of the civil status documents from Bangladesh. In order to win time, the verification process may be started immediately, once the documents are handed in at the Embassy and an advance payment for the costs of the verification is being paid to the Embassy. To this end, a declaration form concerning the voluntary verification of foreign civil status documents needs to be signed during the appointment at the Swiss Embassy.

Embassy of Switzerland in Bangladesh
Bay's Edgewater, 8th Floor Plot 12, North Avenue Gulshan 2, Dhaka
1212
Phone: +880 2 55 05 1601, Fax: +880 2 55 05 1614
dhaka@eda.admin.ch, www.eda.admin.ch/dhaka

Please note that the process can take several months.

Additional documents may be required, depending on the conclusions of a lawyer's expert advice or the requirements of the authorities concerned in Switzerland.

Fees

The thorough verification, the preparation for marriage and the visa fee may cause cost up to BDT 70'000 in total.

Appointment

To schedule an appointment, send an e-mail with a scan of your documents to dhaka@eda.admin.ch.