



Death in Denmark: entry in the Swiss civil status register

15.06.2022

Documents to submit

- Original **Personattest*** from the deceased person with date of death.
- A legalized copy of the Death certificate***, issued from the doctor or hospital (Dødsattest)
This document shows the place of death and it is mandatory. The legalized copy must be obtained either by the competent municipality or by the Sundhedsstyrelsen.
- Swiss identity documents of the deceased (passport and identity card). The voided documents can be returned for commemorative purposes if the family requests this when submitting them. Please mention the exact address to which the documents should be returned.
- contact information of a family member.

The original documents are submitted to the civil status authority concerned in Switzerland and **must not be older than six months**. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

All documents, certificates and certified copies must be submitted **as originals**.

All Danish documents (marked with *) must be stamped and signed in original by the issuing/competent authority.

In Denmark, usually electronically sent documents are not accepted. They must be stamped and signed by the Danish authorities.

Translation

Documents in Danish, English, German, French or Italian are accepted.

Fees

Entry of the death in the Swiss civil status register is free of charge.

Further information

If civil status documents do not come from Denmark or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

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Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Register.

All submitted documents and certificates will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Register. A delay of **at least two months** is to be expected until the death is registered. If necessary, the survivors/heirs can order a family certificate (or the like) to be used for all official matters in Switzerland (banks, pension funds, inheritance, and so on). The certificate is issued by the [civil status office](#) responsible for the deceased's place of origin.

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.

Where to obtain the documents

Personattest

→ Church Administration (Sogn) at the last place of residence/death

Legalized copy of Death certificate (Dødsattest from the doctor or hospital)

→ Church Administration (Sogn) or Sundhedsstyrelsen