



## Marriage to be performed in Switzerland for Bhutanese nationals

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February 2022

### Documents to submit in person to your Swiss representation

- Application for Preparation or Registration of Marriage

#### For Swiss citizens:

- copy of Swiss marital status certificate for Swiss citizens
- valid passport

#### For citizens of other countries:

- original birth certificate, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital, with the names of child and both parents (full names)
- original current civil status record:
  - a) Unmarried certificate, issued by the Royal Court of Justice *or*
  - b) divorce decree and Attestation of Divorce (to whom it may concern) (Dzongkha version), issued by the Royal Court of Justice *or*
  - c) death certificate of deceased spouse, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital
- original domicile certificate, issued by the Ministry of Home & Cultural Affairs, Department of Civil Registration & Census
- valid passport
- Visa D Form (in triplicate) \*
- Police Clearance Certificate for the Visa Application \*

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

#### If one person is domiciled in Switzerland:

- copy of their certificate of current residence in Switzerland

#### For any joint children who are not yet entered in the Swiss civil status register:

- original birth certificate, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital, with the names of child and both parents (full names)
- original domicile certificate, issued by the Ministry of Home & Cultural Affairs, Department of Civil Registration & Census
- valid passport

#### For any joint children who are entered in the Swiss civil status register:

- copy of their birth certificate, issued by the Royal Government of Bhutan, Jigme Dorji Wangchuck National Referral Hospital, with the names of child and both parents (full names)
- original domicile certificate, issued by the Ministry of Home & Cultural Affairs, Department of Civil Registration & Census
- copy of their valid passport

The original documents will be submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

## Translation

Documents that are not in a Swiss national language or in English must be translated in English.

## Legalisation

All foreign civil status documents must be legalised by the Ministry of Foreign Affairs in Thimphu before being submitted to the Swiss representation.

Ministry of Foreign Affairs  
Gyalyong Tshokhang  
Thimphu  
Bhutan  
<http://www.mfa.gov.bt/>

## Interpreter

The interview will be held in a German, French or in English. Applicants who are unable to communicate in any of these languages are requested to bring along a certified translator.

## Fees

To cover the consular fees, an advance payment of INR 40'000 (CHF 500 if paid in Switzerland) has to be made via bank transfer or by demand draft, issued in the name of "Embassy of Switzerland New Delhi". A definitive statement of the actual costs will be drawn up at the end of this process and the remaining balance will be reimbursed.

## Further information

Once your file is complete, it will be forwarded to Switzerland within 2-3 weeks and a marriage appointment can be arranged.

\* Please note that if you wish to take up residence with your partner in Switzerland, you will also need to file an application for a national visa D at the Swiss representation. Your application will be processed at the cantonal migration office of your future place of residence in Switzerland. The estimated processing time for a visa D is 3 months.

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