



VISA FOR CAREGIVERS

(for contracted caregivers accompanying their employer for travels to Switzerland)

Incomplete application files and files not allowing a minimum of 15 business days for processing will not be accepted.

File requirements:

1. Printed Schengen visa application form, fully completed, dated and signed by the applicant.
Please fill in and **print** your online application as well as **book your appointment** on:
www.swiss-visa.ch.
2. Two identical recent passport sized photographs. Please consult the list of [photo requirements](#). Digital photo files and photocopies will not be accepted.
3. Original valid passport or travel document.
(Passport must be valid for at least three months beyond the planned stay, been issued within the previous ten years and have at least two blank visa pages.)
4. Copy of valid passport or travel document (photo, data and signature pages only).
5. Copy of proof of legal residency in Israel, e.g. valid Israeli resident/work/return visa, Israeli ID if applicable.
6. If applicable, copies all previous Schengen visas issued within the past 5 years.
7. If applicable, copy of a valid, issued visa for the country visited after leaving the Schengen territory.
8. Copy of valid employment contract between caregiver and employer.
9. Letter issued in English by the employer, dated and signed, containing the following information:
 - Employer: Full name, date of birth, residential address in Israel, telephone number, email address
 - Caregiver: Full name, date of birth, nationality, passport number
 - Duration of stay in Switzerland
 - Confirmation of duration of employment
 - Statement of guarantee by the employer for all of the caregiver's travel expenses
 - Assurance of departure of the caregiver from the Schengen territory
10. Copy of employer's passport
11. Copy of flight reservation (employer and caregiver)
12. Hotel reservations for every night spent in the Schengen territory
OR
13. Letter of invitation issued by the host in Switzerland, dated and signed, containing the following information:
 - Host: Full name, residential address, telephone number and email address
 - Guest: Full name, date of birth, passport number
 - Duration of stay in Switzerland
 - Explanation/proof of relation between host and invited guest
 - Copy of host's passport and if applicable resident permit
14. Proof of employer's sufficient financial resources: bank statements (previous 3 months), listing employer's full name and address. A minimum of ILS 350.00 per day/person is required to cover expenses.
15. Copy of travel insurance policy (in English), issued for the Schengen territory and confirming a minimum coverage of EUR 30'000 for each of the following occurrences:
 - Emergency medical expenses
 - Emergency hospital treatment
 - Repatriation for medical reasons
 - Repatriation of mortal remains
16. Visa fee: please check the [website](#) for current fees. Visa fees are payable in exact cash or by Visa or Diners credit card. No fees apply for spouses and children of Swiss and EU/EFTA citizen and for children under the age of six.

Please be aware that the Embassy of Switzerland:

- Does not accept incomplete application files or files that do not allow a minimum of 10 – 15 business days for processing.
- Does not accept applications for visas of applicants not legally residing in Israel.

- Does not give information on pending files
- May request additional documentation at any time

June 2023