



Stay for more than 90 days consecutive - Student Visa

If you are a foreign resident in Japan and planning to study in Switzerland, you can apply for an entry visa at the Embassy of Switzerland in Tokyo.

You have to submit your visa application in person. Please fill out the [national \(type D\) visa application form](#) online and bring the signed print-out together with all other documents to the Embassy.

If your documents are not in a Swiss language (German, French, Italian) or English, they need to be translated in one of the before-mentioned languages.

Please submit the documents in the exact order given below and do not staple any documents:

- **3 print-outs of your national (type D) visa application form:** fully filled out in a Swiss or English language, dated and signed.
- **2 colored passport photos** (please consult the requirements on the [website](#) from the European Commission)
- **Passport***, issued within 10 years with at least 2 blank visa pages, must be valid at least 3 months after your scheduled departure from the Schengen area. **(Please attach 2 copies)**
- **Residence card** or special permanent resident certificate. **(Please attach 2 copies)**
- **Letter of admission** from the school or the professor. **(Original and 1 copy)**
- **Diplomas and/or certificates** from the last attended school. **(Originals and 2 copies)**
- **Motivation letter** of the applicant mentioning purpose of the study in Switzerland and future plans, signed and dated by the applicant. **(Original and 1 copy)**
- **Payment certificate/receipt** of the Swiss university/school fees or proof of exemption from the Swiss university/school fees. **(Original and 1 copy)**
- **Financial guarantee** for at least one year's expenses: i.e. scholarship confirmation, bank statements of at least the past 3 months, bank certificates, etc.
If sponsored: a signed and dated sponsoring letter, including surname, first name, date of birth, address, phone number, email address and nationality from both the sponsor and the applicant. Must also include length of stay, along with a copy of the sponsor's passport (pages with photo, personal data and signature only) and his/her bank statements of the past three months. **(Original and 1 copy)**
- **Curriculum Vitae**, **(Original and 1 copy)**
- **Proof of language skills**, such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available. **(Original and 1 copy)**

The Embassy of Switzerland reserves the right to ask for additional documents.

Visas for applicants with the purpose to study in Switzerland are free of charge.

The complete application will be forwarded to the [cantonal immigration authority](#) for decision-taking. The procedure takes at least 8 -12 weeks. Once the application has been approved, you will have to submit your original passport or travel document to the Embassy for visa issuance.

No copies are made on your behalf and incomplete applications will not be accepted.

Special instructions for minors (under 18 years of age at the time of application): In addition to all other required documents we will also need a copy of the applicants' birth certificate as well as passport/ID copies of the parents. Both parents will have to sign a letter of consent regarding the visa application as well as the stay in Switzerland (letter self-written). The letter must include surname, first name, date of birth, address, phone number, email address and nationality from both the parents and the applicant, including length of stay, date of issue of the consent letter and signature from the parents. The signatures have to be certified by a notary public. You can find your nearest notary office through the homepage of the [Japan National Notaries Association](#). In case of sole custody please include a copy of the custody agreement, court order or birth certificate.

Please read the [legal notice](#) regarding leaving Switzerland after completion of studies. Not applicable if the goal of the studies is to achieve a Swiss tertiary degree.

* The original passport will be returned to you at time of application. If you wish to receive it back by post, please submit a prepaid, self-addressed return envelope with a tracking number of a secure carrier ([letterpack](#)). Applicants must indicate their name and address as recipient. The Swiss representation does not assume any liability for lost documents returned by mail.