



## FAMILY REUNIFICATION

### Kosovo

07.07.2023

#### Documents to be submitted in person for family reunification in Switzerland

- 3 completed and signed [application forms](#) (Visa D)
- 4 passport photos
- original passport + 4 photocopies of your passport (only the page with photograph)
- original of the current residence confirmation (i.e. not older than 6 months) «**Certifikatë e vendbanimit**», with apostille + 1 copy
- original of the current archive certificate «**Vërtetim nga Arkivi**», with apostille and translation (in a Swiss national language or English) + 1 copy
- Original extract of the current court criminal record « **Certifikatë mbi denimet penale** » (see official platform e-Kosova), with translation + 1 copy

In addition, the following documents from the person residing in Switzerland:

- 4 copies of the passport
- 4 copies of the Swiss residence permit (if of foreign nationality)

#### Further documents (not older than 6 months) are necessary in the following cases:

##### A) Married couples

- original marriage certificate «**Certifikatë e martesës**», with apostille + 1 copy

##### ***If you married without a Swiss certificate of capacity to marry ("Ehefähigkeitszeugnis"):***

- original birth certificate «**Certifikatë e lindjes**», issued by the registry office of the place of birth, with apostille + 1 copy
- In case of previous divorce: legalized copy of the divorce decree with notation of legal force «**Kopje e vertetuar e vendimit të shkurorëzimit me shënim rreth plotfuqishmërisë** », with apostille and translation + 1 copy
- If previously widowed: original death certificate «**Certifikatë e vdekjes**», with apostille + 1 copy
- In the case of name changes: Original decision on the change of name with notation of legal force « **Vendimi për ndryshimin e emrit/mbiemrit me shënim rreth plotfuqishmërisë** », with apostille and translation + 1 copy

##### B) Reunification of children to a parent

- original birth certificate «**Certifikatë e lindjes**», issued by the registry office of the place of birth , with apostille + 1 copy

##### For parents living separately:

- If a parent lives in Kosovo: he/she must appear **in person** with the minor at the counter and give written consent. A declaration before a court or a notary will not be accepted.
- If one parent lives in a third country: copy of the residence permit and a notarized declaration of consent from the place of residence with translation + 1 copy

C) **Parents who join their descendants** have instead to apply for a “**residence permit without gainful employment**” and therefore submit following documents:

- All documents according to the above list mentioned under «Documents to be submitted in person...»
- Original **birth certificate** of the child + 1 copy
- If previously widowed: original death certificate «**Certifikatë e vdekjes**», with apostille + 1 copy
- Written confirmation of financial support from his/her family or else confirmation that, he/she will live in the same household with them.

### Civil status documents and apostille

Original documents are intended for the competent authority in Switzerland and will not be returned.

Translations must be in a Swiss national language or in English.

Apostilles can be requested at the following offices depending on the type of document:

#### **Civil status documents:**

Ministry of the Interior  
Ministria e Punëve të Brendshme,  
Sektori për Regjistrim dhe Status Civil  
Agjencioni për Regjistrimin e Qytetarëve  
Luan Haradinaj  
10000 Pristina

#### **Court rulings and/or decisions:**

Ministry of Foreign Affairs  
Ministria e Punëve të Jashtme  
Ndërtesa e Ministrisë së Punëve të Jashtme  
Luan Haradinaj  
10000 Pristina

### Fees

Adults € 80

children 6-12 years old € 40

Free of charge: for family members of Swiss and /EU/EFTA citizens or for children under 6 years of age.

payable by Visa-/Mastercard or in cash (no banknotes above € 50)

### Appointment

An appointment will only be given after you confirmed in written form, that you have all the documents in accordance with this information sheet.



When so, you can ask for an appointment filling out the [contact form](#) on our website (see also QR Code):

<https://www.eda.admin.ch/countries/kosovo/de/home/etc/kontaktform-langfristige-visa.html>

### Notes

The Embassy of Switzerland reserves the right to request additional documents and/or information. The application will then be forwarded to the competent cantonal migration office for approval. The procedure may take long time. For information on the status of the application, please contact the responsible [cantonal immigration and employment market authorities](#).

Once you received the approval of the migration office, you can request an appointment for issuing the visa using the [contact form](#) on our website and uploading there a copy of the authorization and of the passport of the applicant:

<https://www.eda.admin.ch/countries/kosovo/en/home/etc/kontaktform-schengen-visa.html>

