

**Regional Consular Centre** 

# Marriage to be performed in Myanmar

September 2022

# Documents to submit in person to your Swiss representation

Swiss nationals who wish to marry in Myanmar must contact the local authorities directly for the latest information on the documents required and the procedure.

Marriages of Swiss citizens abroad have to be reported to the competent Swiss representation as soon as possible. To register a marriage that took place in Myanmar, the following original documents have

to be handed over or sent to the Regional Consular Center in Bangkok:
☐ Marriage certificate, issued by the court or the competent civil status office
For the Swiss partner
□ Copy of <b>passpor</b> t
For the Myanmar partner
□ National Registration Card (NRC)
☐ <b>Birth certificate/Born Alive Certificate</b> issued by the Township Public Health Department, or the Hospital Medical Record Department with signature of the Township Medical Officer, or the Township Health Officer at the place where you were born.
□ <b>Household Member List/Family Member List</b> , issued by the competent court or a Ward Recommendation Letter with your home address, not older than six months, issued by the Ward Administration Officer
<ul> <li>Statutory Declaration on civil status ("single", "divorced" or "widow"), not older than six months, issued by the competent court</li> <li>If divorced, additionally a divorce decree and certificate of legal force of the sentence</li> <li>If widowed, additionally the death certificate of the previous spouse</li> </ul>
☐ Certificates regarding changes of first and family names, if applicable, issued by the Department of Immigration
For common children
□ New extract of the birth certificate of the child
□ Foreign passport, if already existing
□ Recognition of paternity if possible

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## **Translation**

All documents in Myanmar language except the passport must be **translated** into English by a Notary Public recognized by the Ministry of Foreign Affairs of Myanmar.

# Legalisation

Only the translations have to be legalized by the Ministry of Foreign Affairs of Myanmar.

#### Fees

Once all documents and translations were arranged, please provide a scan to the Regional Consular Center Bangkok to the following email address: <a href="mailto:bangkok.cc@eda.admin.ch">bangkok.cc@eda.admin.ch</a>

This is required to verify whether all documents are coherent and to calculate an advance for verification of the originals.

All documents and deeds are checked by a lawyer. There is a fee of approximately **USD 500** for the **verification.** The exact amount depends on the number of documents and the place of issue. The amount can be transferred to the Embassy's account in Bangkok or paid in cash at the Embassy in Yangon.

All documents and certificates must be submitted as **originals** at the Regional Consular Center in Bangkok during <u>counter opening hours</u> (<u>with prior appointment</u>) or to the Swiss Embassy in Yangon directly.

### Further information

Certificates issued once only (e.g. birth certificate) will be returned immediately.

Myanmar does not distinguish between **first** and **last name**. The national of Myanmar is therefore asked to provide the desired separation of the names for the Swiss Civil Registry on a separate letter.

#### **Processing time**

After verification, the documents will be legalized and sent to the competent civil status authorities for registration in the civil registry in Switzerland. A delay of **at least two months** is to be expected before the marriage is registered. The civil registry office responsible for your place of origin will provide information on the status of registration and issue official documents upon request for a fee after registration.

The cantonal civil status authorities reserve the right to demand further documents or verifications.

### Visa request for Myanmar nationals

Myanmar nationals need a visa to travel to Switzerland. For detailed information, please consult this representation's <u>website</u> and/or contact the Visa Department at the following e-mail address: bangkok.visa@eda.admin.ch.