



Requirements for a Student Visa (Visa type D, > 90 days)

Your personal appearance at the visa section is at the stage of submitting the application not needed but might become necessary during the treatment of your application. In this case, the Embassy would invite you for a personal meeting at the Embassy in Wellington.

- 3 long stay visa application forms that can be downloaded from our website, duly completed, dated and signed by the applicant. In case of minors, both parents must sign the application form and add a copy of their passports. If one parent is unable to sign the form, he/she must submit a letter of consent together with a copy of his/her passport. Incomplete forms will not be accepted. Please note that it is **essential** for the further processing of your application that you **include an email address**.
- 3 recent, color passport photographs (please submit loose photographs, no staples or paper clips).
- 2 photocopies of the passport page with the personal data as well as all pages of your passport with official entries (visas, entry stamps, residence permits, etc).
- 2 photocopies of the confirmation of enrolment at the school or university in Switzerland.
- 2 photocopies of the confirmation of payment of school or university tuition fees.
- 2 copies of the Curriculum vitae.
- 2 copies of a motivation letter: this document must include the reasons for studying in Switzerland, as well as the future plans of the applicant after the studies in Switzerland.
- Diplomas and certificates of present and previous studies (1 certified copy, 1 photocopy); if the documents are not in English or in one of the national languages of Switzerland (German, French or Italian), they must be translated into English by a certified translator.
- 2 copies of a personal letter confirming that the applicant will leave Switzerland upon completion of the studies.
- Proof of sufficient funds for the planned duration of the studies in Switzerland (1 original, 1 photocopy), for example bank statements of the last three months, confirmation of scholarship(s), and/or letter of sponsorship by the parents/guardians or others including bank statements of the last three months of the sponsor(s). All sponsors must also supply three copies of the data/photo page of their passport.
- Once the visa is granted, the applicant will be asked to submit the original passport:
 - valid at the time of entry and remain valid for the entire duration of the planned stay in Switzerland or other Schengen country, and
 - issued within the previous 10 years, and
 - with at least two empty pages and
 - containing a valid residence, work or study permit in New Zealand, Fiji, Samoa, Tonga, Tuvalu, Cook Islands or Niue.
- Self-addressed, trackable, prepaid return courier bag (only in case you don't wish to collect your visa personally at the Embassy after its issuance).

The Embassy of Switzerland reserves the right to request additional documents.

The submission of a complete file does not guarantee the granting of a visa.

In case of a visa refusal, the Embassy of Switzerland is not liable for any costs that might have occurred in the application process. In case of application being rejected, the applicant will get the refusal notification. The applicant may appeal within 30 days from notification with the Federal Office for Migration FOM, 3003 Bern, after the advance payment of an administrative fee of CHF 200.00 (Art. 63 of the Federal Act on Administrative Procedure APA, SR 172.021. The FOM shall issue a contestable decision.