



Death in New Zealand: How to update the Swiss civil status register

14.04.2022

Documents to submit

- Original death certificate**
 - issued within the last 6 months. If the document is older, a new document must be ordered
 - photocopies, scans or certified copies will not be accepted
 - will not be returned to you

- Swiss identity documents** of the deceased (passport and identity card), if applicable.
The cancelled documents can be returned for commemorative purposes if the family requests this when submitting them.

- Contact details** (name, address, phone number and email) **of next of kin**

Fees

Registration of the death in the Swiss civil status register is free of charge.

Further information

Where to obtain the documents?

Department of Internal Affairs (DIA)
Births, Deaths and Marriages,
PO Box 10526
Wellington 6143
Website www.bdm.govt.nz

Where to send the documents?

Embassy of Switzerland
10 Customhouse Quay
P.O. Box 25004
Wellington 6140
New Zealand

Upon receipt of the relevant documents, the Embassy will translate and legalise the documents and forward them to the appropriate authority in Switzerland, so that the family details can be updated in the Swiss civil status register (Infostar). The original documents will not be returned.

The civil registrar authorities in Switzerland may request additional documents / information.