

## **D NATIONAL VISA – FAMILY REUNION**

#### Processing your visa application

- Book an appointment by e-mail to <u>abuja.visa@eda.admin.ch</u> (see also <u>"how to book an appointment"</u>).
- Visa applications are received every morning (except Fridays), from 8.30am.
- Applicants must appear at the Embassy in person.
- Spouses of Swiss citizens / foreigners registered in the Swiss civil register whose marriage is not yet registered in Switzerland have to first contact the civil status section: <u>abuja@eda.admin.ch</u> to obtain more information and request an appointment. Same procedure for marriage preparation, or birth of a child not yet registered in Switzerland.
- Failing to bring all required documents will result in having to book a new appointment.
- The complete application will be forwarded to the <u>cantonal immigration authority</u> responsible for the decision. The procedure can take several months. Once the application has been approved, you will have to submit your original passport as well as the authorisation to this Embassy in order to obtain your visa.

#### Fees

The visa fee can be checked on our website.

If the family member in Switzerland who you want to reunite with is a Swiss or EU citizen, the visa application is free of charge.

It is also free for children under six years of age.

#### Documents to submit (additional documents might be requested)

2 sets of applications will contain all the documents listed below, while the third will contain only the copy of the passport data page. Please do not staple the documents.

3x <u>national (type D) visa application</u> forms	duly filled-in and signed (application forms are free of charge).
Passport	valid at least three months after leaving Switzerland and with at least two blank visa pages; please additionally submit all previous passports, either valid or cancelled. Original + 2 copies of the identification page
Nigerian residence permit	For non-Nigerian nationals residing in Nigeria only. Original + 2 copies.
4 passport photographs	in color, 35x45 mm, white background, not older than 3 months, good quality. Head coverings are not permitted except for religious reasons.
Passport of the person you want to reunite with	pages with photo, personal data and signature only 2 copies
Swiss residence permit of the person you want to reunite with	if applicable, 2 copies
Police Character Certificate	For adults (18+)

	issued by the Central Criminal Registry in Lagos, not older than 6 months Original + 2 copies
Marriage Certificate	If applicable, 2 copies

### Minors (under the age of 18 years old)

# Both parents (respectively legal guardian(s)) must sign the visa application form (original signatures only).

Birth Certificate	Original and one photocopy
Both parents' passports	Copy of the data pages.
Consent letter	<ul> <li>dated and signed, from both parents if the minor travels alone, or from the parent that is not accompanying the child.</li> <li>If one of the parents is absent or deceased: this must be supported by a court decision or a death certificate when applicable.</li> <li>If the legal guardian is someone else apart from the parent as stated in the birth certificate: a custody order (Affidavits are not accepted) must be submitted proving the legal guardianship.</li> </ul>