



Checklist for a student visa

If you are resident (national or foreigner) of Qatar or Kuwait planning to study in Switzerland you can apply for an entry visa at the Embassy of Switzerland in Doha.

You can submit your visa application by appointment only. Please book your appointment by calling the Embassy +974 4020 3400 or by sending an e-mail: doha.gcc@eda.admin.ch.

Generally, if you are applying for a student visa your biometric data will not be captured. Nevertheless you may be invited for a personal interview to this Embassy.

If your documents are not in a Swiss language (German, French, Italian), English or Spanish, they need to be translated in one of the aforementioned languages.

Please submit the documents in the exact order given below, please do not staple any documents:

Passport or official travel document: issued within the last 10 years; with at least three months validity after the scheduled return and with at least 2 blank pages Original and 2 photocopies of passport (photo, personal data and signature page only)	<input type="checkbox"/>
Foreign nationals residing in Qatar or Kuwait: Resident permit with validity of at least 3 months after the planned stay in Switzerland Original and 2 photocopies	<input type="checkbox"/>
3 identical recent passport photos (please consult the requirements on the website)	<input type="checkbox"/>
3 <u>national (type D) visa application forms</u> duly completed in German, French, Italian, English or Spanish, signed by the applicant.	<input type="checkbox"/>
In case of minors (under 18 years of age): both parents will need to sign and add a copy of their passports. Custody agreements/order will have to be submitted. A letter of consent from the parents will have to be submitted. A birth certificate will have to be submitted.	
Letter of admission to the university/school in Switzerland. Original and 1 copy	<input type="checkbox"/>
Diplomas and certificates , along with translations if applicable 2 photocopies	<input type="checkbox"/>
Motivation letter stating the objectives of the study signed and dated by the applicant. Original and 1 photocopy	<input type="checkbox"/>
Proof of payment of the Swiss university/school fees or proof of exemption from the Swiss university/school fees. Original and 1 copy	<input type="checkbox"/>

Embassy of Switzerland
Villa 60, Wadi al Humra Street 807
P.O. Box 23745
Zone 66, Al Dafna, Doha (Qatar)
Phone: +974 4020 3400, Fax: +974 4020 3402
doha@eda.admin.ch
www.eda.admin.ch/doha

<p>Proof of financial means (bank statements, bank certificates, etc.) Original and 1 photocopy If sponsored: a signed and dated sponsorship letter will have to be submitted along with a copy of the sponsor's passport (pages with photo, personal data and signature only) and his/her bank statements. Original and 1 photocopy</p>	<input type="checkbox"/>
<p>Curriculum Vitae Original and 1 copy</p>	<input type="checkbox"/>
<p>Proof of languages skills such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available.</p>	<input type="checkbox"/>

Please note that:

The Embassy of Switzerland reserves the right to ask for additional documents and/or for a personal interview.

Visas for Students with the purpose of Study in Switzerland are **free of charge**.

To be noted that the final decision if the visa fee is waived is taken by the Embassy of Switzerland.

The complete application will be forwarded to the [cantonal immigration authority](#) for decision. The procedure takes at least 8 -12 weeks. Once the application has been approved, you will have to submit your original passport or travel document to this Embassy in order to obtain your visa.

No copies are made on your behalf and incomplete applications will not be accepted.

Please read the legal notice regarding leaving Switzerland after completion of studies. Not applicable if the goal of the studies is to achieve a Swiss tertiary degree.