



Birth of a child in Uganda to parents who are not married: entry in the Swiss civil status register

March 2022

Documents to submit

From the child:

- Birth certificate mentioning the full name of the child. The child's father shall also be mentioned
- Copy of passport (if available)
- A recent picture of the child

From the foreign parent:

- Birth certificate
- Affidavit (from a lawyer or notary public), regarding:
 - Civil status (single, divorced, widowed; if widowed: Death certificate of former spouse; if divorced: Divorce Decree Absolute, Copy of the Decree Nisi) at the moment of birth of the child.
 - Place of residence at the moment of birth of the child
 - Confirmation about the paternity of the child
- Copy of Passport

From the Swiss parent:

- Copy of the Swiss passport
- If resident in Uganda:
 - Affidavit (from a lawyer or notary public), regarding confirmation about paternity of child
- If resident in Switzerland:
 - Written and signed letter regarding confirmation about paternity of child
 - Please note that it is possible that the authority in Switzerland asks for an official recognition of paternity in order to complete the registration. This recognition can only be done at the Embassy in Nairobi or at a civil status office in Switzerland and is done against a fee

The original documents are submitted to the competent civil status authority in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Thorough verification

The costs of UGX 2,300,000 for a thorough verification of Ugandan civil status documents are to be paid in advance. A definitive statement of the actual costs will be drawn up at the end of this process.

Fees

Entry of the birth in the Swiss civil status register is free of charge.