



## Checklist for a Visa for marriage in Switzerland with residence

**Please note that the visa application must be submitted to the Swiss Representation responsible for your place of residence.**

In order to apply for a visa for marriage in Switzerland you have to appear in person.

Opening hours: Monday to Thursday (except UAE and Swiss public holidays) 09.00am – 11.30am. Prior appointment is required. Appointments are available only by e-Mail to [abudhabi.visa@eda.admin.ch](mailto:abudhabi.visa@eda.admin.ch)

1	<b>Three</b> completed application forms per person duly signed by the applicant. Can be downloaded from the following website: <a href="https://www.sem.admin.ch/dam/data/sem/einreise/visumantragsformulare/visumantrag-visumd-en-de.pdf">https://www.sem.admin.ch/dam/data/sem/einreise/visumantragsformulare/visumantrag-visumd-en-de.pdf</a>	
2	<b>Four</b> passport-size biometric photographs (undamaged and of recent date). Do not staple or damage the photo, background has been light and plain.	
3	<b>National passport</b> or official travel document valid for more than three months beyond the validity of the requested visa, with at least two blank visa pages (pages do not need to be consecutive). The passport has to be signed.	
4	<b>Two</b> copies of the passport including the signature page	
5	<b>Two</b> copies of the UAE Residence Permit.	
6	<b>Two</b> clear, good quality photocopies of passport (first and last page) of the spouse/sponsor/parents. If applicable <b>two copies</b> of Swiss Resident permit.	
7	Original <b>criminal record</b> (if document is not in English, German, Italian or French, a certified translation is required), legalized by the Ministry of Foreign Affairs in the UAE and one copy of it.	
8	<u>Knowledge Swiss National language</u> of the concerned local authority (Kanton) of destination. <b>The language level A1</b> should be reached in order to fulfill the conditions. Therefore the submission of a proof of the same is necessary (language diploma/ certificate or proof of registration of a language course in order to reach this level in the future).	
9	Visa fee (EUR 80.--) payable in AED only in cash (exact amount please)	

**IMPORTANT:** Please note that this is not an exhaustive list. If necessary, you may be requested to submit additional documents. Photocopies of all relevant documents must be provided to the Embassy of Switzerland in Abu Dhabi (please bring along all original documents; they may need to be inspected).

**The complete application will be forwarded to the competent Cantonal Authority for prove and decision. Please be aware that the processing time takes up to 16 weeks). Once the decision is made in Switzerland, the applicant will be contacted directly by the Cantonal Authority.**

**Non-compliance with the set guidelines (items not presented/ photocopies missing) will lead to the application being rejected without being processed.**

Thank you for your cooperation.

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