



## After your marriage performed in United Kingdom and Ireland: entry in the Swiss civil status register

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February 2023

### Documents to submit

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- marriage or registered partnership certificate** (certified copy of an entry of marriage or civil partnership)
  - newly issued original (no more than 6 months old)
  - will not be returned to you
- two copies of the passport of each spouse
- completed [marriage questionnaire](#)
- if one of the spouse / partner is a Swiss citizen and domiciled in Switzerland, a copy of their Swiss individual civil status certificate

### For the foreign spouse or partner

- Birth certificate**
  - long version stating the names of both parents
  - newly issued original (no more than 6 months old)
  - will not be returned to you
- Confirmation of civil status (please choose one of the following):**
  - **Single (never married/never in a registered partnership): [statutory declaration](#)**
    - confirming marital status, nationality and place of residence at time of marriage
    - original (no more than 6 months old)
    - signed in the presence of a notary public or solicitor
    - the notary's or solicitor's signature must be certified by Apostille (paper version only; digital apostille or printed out digital apostille are not accepted)
    - will not be returned to you
  - **Divorced/Dissolved partnership: Divorce decree absolute / dissolution of registered partnership decision**
    - Original of divorce decree absolute or dissolution of registered partnership decision that specifies when it entered into force (**original** document); bearing the seal of the High Court of Justice/County Court
    - accompanying letter or email (printed out) from the Court (date on the letter/email should not be older than 6 months)
    - completed [divorce questionnaire](#)
    - will not be returned to you
  - **Widowed: Death certificate**
    - certified copy of an entry of death (original document); photocopies cannot be accepted

- the certificate will not be returned to you; if it proves difficult to provide an original document which can be deposited permanently with the Swiss authorities, the Regional Consular Centre can make a copy and return the original (please specify this when submitting the documents)

Additional documents may be required if necessary.

## Translation

Documents that are not in a Swiss national language or in English must be translated.

## Legalisation

Statutory declarations, divorce decrees absolute or dissolution of registered partnership decisions must be legalised with an apostille before being submitted to the Swiss representation:

- Apostille by the [Foreign & Commonwealth & Development Office \(UK\)](#) or [Department of Foreign Affairs and Trade \(Ireland\)](#)  
(paper version only; digital apostille or printed out digital apostille are not accepted)

## Fees

Entry of the marriage/partnership in the Swiss civil status register is free of charge

If any of the civil status events took place outside of the UK or Ireland, please inform us, as we would then need to check what documents are required. An advance payment may then be required and the process can take several months.

## Important information

Did you check all the applicable boxes above? Once you have done so, please submit the required documents to the Regional Consular Centre in London by:

- posting the above-mentioned documents to:  
Regional Consular Centre, c/o Embassy of Switzerland, 16-18 Montagu Place,  
London W1H 2BQ

Upon receipt of the relevant documents, we will translate and legalise the documents and forward them to the place of origin in Switzerland so that the family details can be updated in the Swiss central system (Infostar); this usually takes between 4-6 months.

**Important:** After the completed registration of the marriage and in case of a change of name, an application for a Swiss passport and/or identity card may be submitted through the website:

[www.schweizerpass.ch](http://www.schweizerpass.ch) / [www.passeportsuisse.ch](http://www.passeportsuisse.ch) / [www.passaportosvizzero.ch](http://www.passaportosvizzero.ch)

## Where to obtain de documents

### Birth certificate

*Certified copy of an entry of birth / Extract of entry from a register of births*

- **England and Wales:** [www.gov.uk/general-register-office](http://www.gov.uk/general-register-office)
- **Scotland:** [www.scotlandspeople.gov.uk/](http://www.scotlandspeople.gov.uk/)
- **Northern Ireland:** <https://geni.nidirect.gov.uk/>
- **Ireland:** [www.hse.ie](http://www.hse.ie)

### Marriage certificate

*Certified copy of an entry of marriage / Extract of entry from a register of marriages*

- **England and Wales:** [www.gov.uk/general-register-office](http://www.gov.uk/general-register-office)
- **Scotland:** [www.scotlandspeople.gov.uk/](http://www.scotlandspeople.gov.uk/)

**Regional Consular Centre London**  
c/o Embassy of Switzerland in the United Kingdom  
16-18 Montagu Place  
London W1H 2BQ  
Phone: +44 20 7616 6000, Fax: +44 20 7724 7001  
london.cc@eda.admin.ch, [www.eda.admin.ch/london](http://www.eda.admin.ch/london)

- **Northern Ireland:** <https://geni.nidirect.gov.uk/>
- **Ireland:** [www.hse.ie](http://www.hse.ie)

#### **Divorce decree**

- Court Administration where the divorce was finalized

#### **Death certificate**

*Certified copy of an entry of death / Extract of entry from a register of deaths*

- **England and Wales:** [www.gov.uk/general-register-office](http://www.gov.uk/general-register-office)
- **Scotland:** [www.scotlandspeople.gov.uk/](http://www.scotlandspeople.gov.uk/)
- **Northern Ireland:** <https://geni.nidirect.gov.uk/>
- **Ireland:** [www.hse.ie](http://www.hse.ie)

#### **Apostille**

- Apostille by the [Foreign & Commonwealth & Development Office \(UK\)](#) or [Department of Foreign Affairs and Trade \(Ireland\)](#) (paper version only; digital apostille or printed out digital apostille are not accepted)

For further information:

UK <https://www.eda.admin.ch/countries/united-kingdom/en/home/services/zivstand/heirat-eingetragene-partnerschaft.html>

Ireland <https://www.eda.admin.ch/countries/ireland/en/home/services/zivstand/heirat-eingetragene-partnerschaft.html>