



Application for programme contributions

Swiss NGO umbrella organisation

Name of the umbrella organisation	
Names of the members receiving programme contributions	Title of the <i>international programme</i>¹ 2025-2028
Overall budget of the NGO umbrella organisation 2025-2028	Budget of the <i>international programme</i> 2025-2028
CHF	CHF

¹ Definition for *international programme*, see SDC guidance for engagement with Swiss NGOs, Annex 3: Glossary, p. 20.

General remarks

- Please upload all documents to your personal Shareweb-Account by 08 January 2024.
- Documents submitted after the deadline will not be considered.
- The application and all annexes must be written in English.
- The indicated number of characters must be respected.
- The PDF template must not be altered in any case.
- Please refer in all text fields to the corresponding sections in the programme document of the *international programme* or annexes (specify chapter and page number).
- Please refer to the criteria checklist as published on SDC's website for the full range of criteria; criteria mentioned at the beginning of each chapter of this template are not comprehensive but meant as examples.

Required documents

- Programme documents of the *international programme*
- Application for programme contributions
 - Annex 1: Organisational chart
 - Annex 2: Gender equality document (e.g. gender policy)
 - Annex 3: Table of results achieved with the *international programme* in the previous (e.g. 2017-2020) and current (e.g. 2021-2024) phases
 - Annex 4: Logical framework or results framework
 - Annex 5: Budget of the international programme 2025-2028 (see template)
 - Annex 6: Risk Management Matrix (see template)

Part A: Presentation of the NGO umbrella organisation

1	<p>The NGO umbrella organisation has a convincing rationale and a vision. <i>(max. 750 characters including spaces)</i></p>
2	<p>The NGO umbrella organisation has a comparative advantage compared to other organisations and compared to working as single organisations. <i>(max. 1,250 characters including spaces)</i></p>
3	<p>The governance processes of the NGO umbrella organisation are transparent. <i>- Description of the governance system of the organisation.</i> <i>(max. 1,000 characters including spaces)</i></p>

4	<p>The NGO umbrella organisation uses results-oriented <i>corporate</i> planning, monitoring and reporting instruments. <i>(max. 750 characters including spaces)</i></p>
5	<p>The NGO umbrella organisation has a well-established evaluation system. <i>(max. 750 characters including spaces)</i></p>
6	<p>The NGO umbrella organisation has a well-established financial monitoring system. <i>- Established accounting and audit procedures according to national and international standards.</i> <i>(max. 750 characters including spaces)</i></p>

Part B: Summary of the *international programme*

1	<p>Context: general and related to relevant areas</p> <p>- Key information on the context: particular situation in the concerned area as far as relevant for the intervention strategy and objectives; conditions in terms of development, policies, global challenges, localization, humanitarian and human rights situation and gender equality.</p> <p>(max. 2,500 characters incl. spaces)</p>

2	Track record: key results achieved with <i>international programmes</i> co-financed by the SDC <i>- If not applicable, please indicate other relevant key results.</i> <i>- Key results achieved in promoting access to Swiss expertise, innovation and services; working in the nexus; using the approach «leaving no one behind» (LNOB); promoting and respecting national ownership.</i> <i>(max. 1,500 characters incl. spaces)</i>

3	Coherence of the <i>international programme</i> with the strategic priorities of the SDC <i>- Please refer to the development and humanitarian objectives of Switzerland's international cooperation strategy and the SDC guidance for engagement with Swiss NGOs.</i> <i>- Please refer to the 2030 Agenda and the SDGs</i> <i>(max. 2,000 characters incl. spaces)</i>

4	Strategic orientation of the <i>international programme</i> <ul style="list-style-type: none">- <i>Relevance/rationale of the intervention and the difference it will make regarding poverty reduction / reduction of vulnerability, and leaving no one behind (LNOB).</i>- <i>Stakeholder assessment (including governments, civil society, private sector, interest groups, local partners).</i>- <i>Target groups: beneficiaries, important aspects at stake for different groups, prospects and vision for the future.</i> <p><i>(max. 2,500 characters incl. spaces)</i></p>

5	Expected results of the <i>international programme</i> and resource allocation - Overall goal - Expected outcomes (max. 5 outcomes) - Indicators (max. 3 per outcome) - Outputs (max. 3 per outcome) - Allocation of the respective financial resources (in CHF and % of the international programme) (max. 250 characters per outcome, output and indicator).		
	Overall goal		
5.1	Outcome 1		
		Budget	
		CHF	%
		Indicators	
	Output 1.1		
	Output 1.2		
	Output 1.3		

5.2	Outcome 2													
		<table border="1"> <tr> <td colspan="2" data-bbox="991 208 1444 264">Budget</td> </tr> <tr> <td data-bbox="991 264 1251 320">CHF</td> <td data-bbox="1251 264 1444 320">%</td> </tr> <tr> <td colspan="2" data-bbox="991 320 1444 376">Indicators</td> </tr> <tr> <td colspan="2" data-bbox="991 376 1444 450"></td> </tr> <tr> <td colspan="2" data-bbox="991 450 1444 524"></td> </tr> <tr> <td colspan="2" data-bbox="991 524 1444 595"></td> </tr> </table>	Budget		CHF	%	Indicators							
Budget														
CHF	%													
Indicators														
	Output 2.1													
	Output 2.2													
	Output 2.3													

5.3	Outcome 3		
		Budget	
		CHF	%
		Indicators	
	Output 3.1		
	Output 3.2		
	Output 3.3		

5.4	Outcome 4		
		Budget	
		CHF	%
		Indicators	
	Output 4.1		
	Output 4.2		
	Output 4.3		

5.5	Outcome 5		
		Budget	
		CHF	%
		Indicators	
	Output 5.1		
	Output 5.2		
	Output 5.3		

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Intervention strategy

- *Rationale and description of the selected approach with reference to good practices and capitalisation of experience to increase feasibility.*
- *Policies, structures and know-how which integrate an HRBA (human rights-based approach), gender equality, governance, and CSPM (conflict-sensitive project/programme management) and address the humanitarian-development-peace nexus.*
- *Reflection on localising aid and development.*
- *Approach to strengthening sustainability and promoting innovation.*
- *Reflection on the promotion of localisation principles, equitable partnerships and cross-sectoral cooperation.*
- *Reflection on the use of country systems.*
- *Organisational structure of the intervention and its main action lines.*

(max. 3,500 characters incl. spaces)

7	Resources needed for implementing the international programme <ul style="list-style-type: none">- Resources required in terms of personnel, technology, expertise and finance in relation to the objectives of the intervention.- Contributions of national/local stakeholders, other donors and partners.- Reflections on cost-effectiveness and minimisation of transaction costs.- Requested contribution from the SDC, financial planning per year. <i>(max. 2,000 characters incl. spaces)</i>

8	Risk management of the <i>international programme</i> <ul style="list-style-type: none">- <i>Main contextual, programmatic and institutional risks.</i>- <i>Planned mitigation measures for main risks, their operationalisation and monitoring.</i> <i>(max. 1,500 characters incl. spaces)</i>
9	Monitoring and steering of the <i>international programme</i> <ul style="list-style-type: none">- <i>Description of the results-oriented monitoring system with focus on outcome level, timing and responsibilities for results-oriented monitoring and steering.</i>- <i>Timing and venues for steering.</i>- <i>Reference to realized and planned reviews and evaluations.</i> <i>(max. 2000 characters incl. spaces)</i>