

Internship at the Embassy of Switzerland in Canada

The Embassy of Switzerland in Canada offers full-time internships for the duration of 4 to 6 months to highly motivated and qualified candidates.

Description of the internship

The internship gives a good insight into the world of diplomacy and the work of a strategically important mid-size Swiss Embassy. The intern will work closely with members of the Embassy on a variety of files mainly in the political, economic, scientific and cultural field. The assigned tasks range from researching, writing reports, representing the Embassy at meetings to organizing events. The position is remunerated.

Requirements for applicants

- Swiss nationality or permanent residence in Switzerland.
- BA or Master's degree. No more than 12 months between graduation and start of internship .
- Strong interest in international affairs. Aptitude to write short and concise analysis.
- Language skills: excellent written and spoken command of German and English as well as a strong knowledge of French.
- The total duration of internships with the Federal Administration, including this internship, must not exceed one year.
- For more information, please refer to the website of the Federal Department of Foreign Affairs (see links below).

Application must include

- Motivation letter, CV, copy of university diploma and transcripts or latest report, letters of recommendation, employment certificates.
- Applications should be sent by e-mail to ottawa@eda.admin.ch

Dates

Internships are being offered twice a year:

- January to July (applications must be submitted by 31 July)
- August to December (applications must be submitted by 28 February)

Links

[Hochschulpraktika](#) (German)

[Stage académique](#) (French)

[Stage per Universitari](#) (Italian)

