



Student visa (short stay up to 90 days)

You are going to **Switzerland or Liechtenstein** for **study purposes** and will stay no longer than 90 days.

For each applicant a complete file is required according to following list of documents. **All documents not written or issued in French, German, Italian or English, translation in one of those languages is mandatory.**

Minors: (under the age of 18): please refer to the information at the end of this document

Document	Description
Schengen application form, original	One completed Schengen visa application form duly filled in and well readable. To fill in the visa application form the following languages are accepted: English, French, German, Italian or Spanish. The last page of the application form must be dated and signed by the applicant himself/herself.
Passport, original	Passport, signed by the holder. The passport should not be older than 10 years, valid at least 3 months beyond the exit from the Schengen area and contain at least two empty pages.
Passport & visas, copy	Copy of the applicant's valid passport (inside front cover containing holder's personal information and photo; inside back cover containing "Important reminders", signature and other passport information; copy of any previous Schengen visa received.
Recent identity photos	One recent passport-sized color photograph. Size 3.5 cm x 4.5 cm, with white background, taken within 6 months and not damaged and stapled. If application is presented directly at the Embassy or through a representative: one additional, separate passport-sized color photograph not attached to the application form.
Resident ID permit OR Migration card and Work permit, copy	Citizens of third countries, living in Kazakhstan, should present a resident ID permit issued by the competent local authority (Migration Police), long term visa or a migration card and work permit issued by the Akimat.

Letter of authorization for the submission by a representative, original	Filled in form "Authorization for Third Party" available on webpage duly completed with coordinate of travel agency. Notarial authorization letter which contains all information according to the above-mentioned form.
Representative ID Card or passport, original Representative ID Card or passport, copy	Please pay attention that the copy is well readable and photo visible.
Letter of dispatch, original Letter of dispatch, copy	Confirmation/matriculation letter from the school or university and proof of accommodation.
Confirmation of payment of fees, original Confirmation of payment of fees, copy	Confirmation of payment of tuition and other fees
Bank statement of the applicant or sponsor	Bank statement over the last 6 months to cover the costs of living in Switzerland /Liechtenstein according to the length of stay to cover all costs that may arise not connected with the study fees (costs of living, accommodation, personal needs).
Medical insurance, original Medical insurance, copy	Travel Medical Insurance, which covers the Schengen area with an amount of min. € 30'000.00 for the whole period of the whole travel (or in case of a two entry visa both travels). For multiple visas: the first travel has to be covered (the relevant field on the last page of the application form must be signed).
Round-trip flight ticket reservation, copy	Flight reservation with confirmed departure and return.
MINORS:	Additional documentation for MINORS (under the age of 18):
SIGNATURE on Visa application Form	Both parents must sign the visa application. If one parent is unable to sign the forms, he/she must submit a letter of agreement together with a copy of his/her passport bearing the signature of the holder.
Study confirmation	Study confirmation: Current study certificate is mandatory (original)
Birth Certificate, original Birth Certificate, copy	full version of the birth certificate of the child
Passports of both parents	Copy of Passports of both parents must be provided for minors under 18.

	If the application has not been deposited the same time as the parents and they travel with the children, also the copy of the issued visas of the parents must be added to the application.
Notarized consent of parental authority	Notarized consent of parental authority should be provided for minors under 18 travelling with one parent or without the parents with accompanying person or alone.
Proof of guardianship	Reference of guardianship for minors with one parent or without parents (legal document, legalized/notarized) If there is only one guardian please present the legal documentation thereof (divorce papers attributing sole guardianship, birth or death certificate etc.)
Copy of passport of accompanying person	Page with picture and personal data only
Copy of visa of accompanying person	Schengen visa should be valid for the period of trip.
Copy of flight of accompanying person	Flight reservation with confirmed departure and return.

Nur-Sultan, 7.11.2019