



Registered partnership in Switzerland

The civil status offices in Switzerland are responsible for questions regarding the registration of partnerships. The partner living in Switzerland should therefore contact the civil status office responsible for the place of residence for information about the process.

One of the partners must have Swiss nationality or reside in Switzerland. If both partners are neither Swiss nationals nor living in Switzerland, it is not possible for them to register a partnership in Switzerland.

For the Myanmar partner as well as for the Swiss national living in Myanmar, the process is as follows:

<p>1. Documents and certificates</p>	<p><u>For the Swiss partner living in Myanmar:</u></p> <ul style="list-style-type: none">❖ Passport❖ Certificate of civil status, not older than six months<ul style="list-style-type: none">○ The document may be ordered from the civil status office at the place of origin.❖ Certificate of residence, not older than six months<ul style="list-style-type: none">○ For Swiss citizens registered with this Regional Consular Center, the certificate will be issued by this representation. <p><u>For the Myanmar partner:</u></p> <ul style="list-style-type: none">❖ Birth certificate/Born Alive Certificate issued by the Township Public Health Department, or the Hospital Medical Record Department with signature of the Township Medical Officer, or the Township Health Officer at the place where you were born❖ Myanmar passport and National Registration Card (NRC)❖ Household Member List/Family Member List, issued by the local immigration office❖ Certificate of Residence, a Ward Recommendation Letter with your home address, issued by the Ward Administration Officer❖ Statutory Declaration on civil status ("single", "divorced" or "widow"), not older than six months, issued by the competent court<ul style="list-style-type: none">○ If divorced, additionally a divorce decree and certificate of legal force of the sentence○ If widowed, additionally the death certificate of the previous spouse❖ Certificates regarding changes of first names, issued by the Department of Immigration
<p>2. Legalization and Translation</p>	<p>All Documents in Myanmar language except the passport must be translated into English by a Notary Public. The translation has then to be legalized by the Ministry of Foreign Affairs of Myanmar</p> <p>Once all documents and translations were arranged, please provide a scan to the Regional Consular Center Bangkok to the following email address: bangkok.cc@eda.admin.ch</p> <p>This is required to verify whether all documents are coherent and to calculate an advance for verification of the originals.</p> <p>For the verification of the Myanmar documents and certificates through a lawyer commissioned by the Regional Consular Center, costs of approx.. USD 500.00 will be charged. The exact amount depends on the number of documents and their place of issuance. The amount can be transferred to the account of the Embassy in Bangkok or paid in cash in USD at the Embassy in Yangon.</p> <p>The documents can either be sent to the Embassy in Bangkok or be handed over to the Embassy in Yangon prior appointment. Certificates issued once only (e.g. birth certificate) will be returned.</p>

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<p style="text-align: center;">3. Personal appearance</p>	<p>Once the documents and certificates have been verified they will be sent to the the Regional Consular Center in Bangkok.</p> <p>You will then present yourself during counter opening hours (with prior appointment) at the Regional Consular Center in Bangkok to fill out the following forms:</p> <ul style="list-style-type: none"> ❖ Application for preparatory procedure for registration of partnership ❖ Declaration concerning pre-conditions for registration of partnership. <p>If the Myanmar partner has insufficient knowledge of a Swiss national language or English, an interpreter must be involved. To fill in the forms, the Myanmar partner must have knowledge of the exact particulars (first name, surname, date and place of birth), nationality/place of origin of the Swiss fiancé.</p> <p>For this preparation of registration of partnership in Switzerland fees of approx. CHF 350.00 have to be paid in THB. These fees are governed by the Ordinance on the Fees charged by the Federal Department of Foreign Affairs (FeeO FDFA) as well as by the Ordinance on the Fees in civil status affairs (ZStGV).</p> <p>Myanmar does not distinguish between first and last name. The national of Myanmar is therefore asked to provide the desired separation of the names for the Swiss Civil Registry on a separate letter.</p> <p>Prior to the registration of the partnership, the civil status offices in Switzerland or the Swiss representation can provide information on the choices of family names to be carried after the marriage.</p> <p>The future Swiss spouse must personally submit his or her application to prepare for marriage to the civil registry office responsible for his or her Swiss place of residence. Swiss abroad should contact the representation responsible for their place of residence</p>
<p style="text-align: center;">4. Partnership registration</p>	<p>All submitted documents and certificates as well the filled forms are being sent to the civil status office responsible for the registration of partnership. A delay of at least ten weeks is to be expected until the partnership registration can take place. After such delay, the Swiss resp. the partner who lives in Switzerland is kindly invited to contact the responsible civil status office directly</p>
<p style="text-align: center;">5. Travel to Switzerland or take up residence in Switzerland</p>	<p>Myanmar nationals need a visa to travel to Switzerland or to take up residency. In the event of an intended relocation to Switzerland, the visa application should be submitted on the same day at the counters of the Visa Department of the Regional Consular Center. For detailed information, please consult this representation's website and/or contact the Visa Department at the following e-mail address: bangkok.visa@eda.admin.ch.</p>
<p style="text-align: center;">6. Registration at the Embassy</p>	<p>Swiss nationals who are registered with this Regional Consular Center are requested to send a copy of the partnership certificate to this representation by e-mail, in order to update the Register of the Swiss abroad.</p>

Should you have any questions regarding the preparation of partnership registration, please do not hesitate to contact the Regional Consular Center in Bangkok by e-mail or telephone.

Bangkok, January 2020