



Student visa type D more than 90 days

Definition of student visa

Depending on the duration of your studies, different procedures apply and different visa application forms need to be submitted:

For studies of more than 90 days (3 months) such as hotel management school, studies at private or public university, etc. you need to apply for a national visa type D. Please refer to the procedure and required documents mentioned on the present information sheet (see below).

For studies of up to 90 days (3 months) such as summer camps, short-term language courses, etc.: you need to apply for a Schengen visa type C. In this case, please follow the same procedure, provide the same documents as for a "Tourist visa" and present in addition an original letter (copy accepted for last-minute enrollments) of acceptance from the educational institution, confirming the down payment or deposit or financial guarantees for the course reserved.

Required Documents

1. Three applications forms "Application for a long stay visa (visa D)" per person duly completed in German, French, Italian or English and signed.
Please note:
- Visa application forms of minors (below the age of 18) need to be signed by a least one of their parents or the person exercising legal guardianship.
2. Four passport-sized pictures (three glued on each application form, the 4th one attached).
Please note: you may refer to the information sheet "Visa forms / Photo requirements" on the website of the Embassy.
3. International passport which must be valid at least three months after the date when the holder intends to leave the Schengen space, containing at least two empty pages and issued within the previous 10 years.
4. Copy of the first page of the international passport (page with personal data and photo).
5. Internal passport: the applicant must present the original and submit a copy of the internal passport.
6. Minors (people under the age of 18): written consent from the parent / parents not travelling with the child. The written consent must have a stamp of a Notary public and has to be presented in original together with 1 copy. If there is only one custodian, a birth certificate, the court decision on sole custody, death certificate or other document must be presented.
A translation of the consent and the further documents into German, French, Italian or English must be provided.
7. Curriculum vitae
8. Motivation letter indicating why you decided to study in Switzerland, how these studies will be beneficial for your career, etc.
9. Confirmation / matriculation letter from the school or university (original and copy).
10. Confirmation of tuition and other fees payments (original and copy)
11. Proof of sufficient financial means to cover the living expenses during the studies
All applicants must document that they have the necessary financial means to cover the cost of the entire stay in Switzerland. Examples of solvency proofs: confirmation of deposit or prepayment of the school / university, bank account statement showing the movements of the last 3 months (original or copy with stamp of the bank), bank letter confirming the balance of the account (original and copy). If the parents or a third person sponsors the studies: similar documents plus original declaration of honor made and legalized

by a Ukrainian notary public confirming the coverage of the costs (original and copy).

All documents related to the proofs of solvency issued in Ukrainian or Russian must be translated into German, French, Italian or English.

12. Previous diplomas, school certificates and study plan with translated into German, French, Italian or English (original and copy).
13. Signed obligation by the applicant to leave Switzerland after completion of the studies/the education (may be hand written; 2 originals).

Important remarks

- Set of copies of all documents for the Embassy: a copy of the whole set of documents (that will be sent to the migration office in Switzerland) must be made for the visa application file of the Embassy.
- Language test: to ascertain linguistic proficiency of the student, the Embassy may require a short, oral language test.
- Legalization of diplomas: the requirements concerning the necessity and the form of the legalization of the diplomas may vary depending on the educational institution and the cantonal migration office. The Embassy recommends that the visa applicant should clarify in advance with the educational institution the form and type of legalization required (legalization through the Ukrainian university and/or through a notary public and/or with an Apostille). Please note: the Swiss Embassy cannot and will not legalize any diplomas (Ukraine and Switzerland having both signed the Agreement of The Hague concerning legalizations through their own authorities); possible contrary information from universities are not correct and will not be taken into consideration.
- Translations: the language in which the documents issued in Ukrainian or Russian should be translated may vary depending on the educational institution and the cantonal migration office (some cantons may require that the translations are done into the or one of the official language(s) of the Canton). The Embassy recommends that the visa applicant should clarify in advance with the educational institution in which language(s) the translations may be accepted.
- Place of residence in Switzerland: the visa application will be sent for decision to the cantonal migration office competent for the place of residence during the studies in Switzerland. In case the place of residence is not situated in the same Canton as the educational institution, it is important that the visa applicant specifies it clearly in his visa application request and at the counter during the interview.
- Request for a residing permit in Switzerland: the visa applicant must ensure that the school/university or a contact person in Switzerland submits on time (i.e. before or immediately after the visa application is made by the applicant in Kyiv) a request for a residing permit to the competent cantonal migration office.
- Processing time: it takes 8 to 12 weeks in average from the date of application until the migration offices makes a decision on the student visa and informs the school/university or the contact person in Switzerland accordingly. The processing time might be longer in some cases or if further clarifications are judged necessary by the migration office. For more information concerning processing times for pending student visas, please contact the competent migration office in Switzerland.
- Follow-up: it is the responsibility of the visa applicant to ensure the follow-up of her/his visa application and to actively contact if necessary the cantonal migration office or the Embassy (depending on where the file is pending) about the progress of the processing of her/his file. The surname, name, date of birth and nationality of the applicant must be indicated in all the correspondence related to a visa application file.

The Embassy of Switzerland reserves the right to:

- request additional documents